JANUARY 7, 2020
TOWN OF PIERREPONT
ORGANIZATIONAL MEETING
AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIENCE

OATHS OF OFFICE (newly elected officials)

Jane Powers, Supervisor
John Glasgow, Councilman
Dan Huntley, Councilman
Shawn Spellacy, Highway Superintendent
Melanie Thomas, Town Clerk/Tax Collector

APPOINTMENTS	FOR YEAR 2020
Deputy Supervisor	Roger Murray
Deputy Town Clerk	Dale J. Burns
Deputy Highway Superintendent	Laurie Hance
Administrative Assistant - Supervisor	Laurie Hance
Highway Superintendent	Laurie Hance
Justice	Laurie Hance
Budget Officer	Laurie Hance
Dog Control Officer	Donna Gilbert
Custodian (Buildings)	Mercedes Spellacy
Custodian (Grounds/Trash Removal)	Patrick Regan
Historian	Barbara Daniels
Registrar	Melanie J. Thomas
Deputy Registrar	Dale J. Burns
Code Enforcement Officer	Alton Guyette
Code Enforcement Officer	Clay Streit
Attorney	?
Planning Board Chairperson	? (vacant)
Zoning Board of Appeals Adm. Chairperson	William Enslow
Board of Assessment Review Chairperson	? (vacant)

* needs reappointing

ZONING BOARD OF APPEALS	5 year appointments	
	Term Expires	Date Reappointed
*William Enslow	12-31-2019	1-2020
Peter Wyckoff	12-31-2023	1-2024
Jamie VanBrocklin	12-31-2022	1-2023
Eileen Basham	12-31-2020	1-2021
*Terry Reilley (2-yr term)	12-31-2019	1-2020
*Lillie Barr (alternate)	12-31-2019	1-2020

PLANNING BOARD	5-Year Appointments	
	Term Expires	Date Reappointed
*Pierre Pomainville	12-31-2019	1-2020
*Rick Brewer	12-31-2019	1-2022
*Christopher Collins	12-31-2019	1-2023
Randy Camp	12-31-2020	1-2021
Justin Planty	12-31-2023	1-2024

BOARD OF ASSESSMENT REVIEW	5-Year Appointments	
	Term Expires	Date Reappointed
Robert Pinkerton	9-30-2023	10-1-2023
*Leonard Bonno	9-30-2019	tonight? 1-7-2020
William Hoyt, Jr.	9-30-2020	10-1-2020
Vacant	9-30-2021	10-1-2021
Chad VanBrocklin	9-30-2022	10-1-2022

SALARIES FOR ELECTED OFFICIALS:	FOR YEAR 2020
Supervisor	$14,883.00
Town Clerk/Tax Collector	$36,608.00
Councilmen (4 @ $5,136.00)	$20,544.00
Superintendent of Highways	$67,522.00
Justice	$18,150.00

DESIGNATE THE FOLLOWING BANKS FOR TOWN OFFICIALS FOR 2020:

Supervisor	NBT Bank, NA
Town Clerk	NBT Bank, NA
Tax Collector	NBT Bank, NA
Town Justice	NBT Bank, NA

REVIEW AND ADOPT THE PROCUREMENT POLICY FOR 2020

REVIEW AND ADOPT THE WORKPLACE VIOLENCE/SEXUAL HARASSMENT PREVENTION POLICY FOR 2020

REVIEW AND ADOPT ETHICS POLICY FOR PURCHASING FOR 2020

ADOPT AN INVESTMENT POLICY FOR 2020

ADOPT A RECORDS MANAGEMENT POLICY FOR 2020

SALARIES FOR APPOINTED PERSONNEL - YEAR 2020

Deputy Town Clerk	$ _____	per hour to $7,235.00 per yr.
Registrar of Vital Statistics	$250.00	per year

Board of Assessment Review		
Chairman	$200.00	per year (+ $50 per mtg. for any extra mtgs.)
Members (5)	$150.00	per year (+ $30 per mtg. for any extra mtgs.)
Adm. Assistant - Supervisor	$22,470.00	per year
- Highway Supt.	$13,224.00	per year
- Justice	$16,930.00	per year
Dog Control Officer	$25.00	per call + mileage
Code Enforcement Officer	$6,741.00	per year
Code Enforcement Officer	$6,741.00	per year
Assessor	$24,213.00	per year
Custodian -Buildings	$4,269.00	per year
-Grounds/Trash Rem.	$3,897.00	per year
Historian	$900.00	per year
Zoning Board Chairperson	$50.00	per hearing
Zoning Board Secretary	$40.00	per hearing

Zoning Board Members	$30.00	per hearing
Planning Board Chairperson	$50.00	per meeting
Planning Board Secretary	$40.00	per meeting
Planning Board Members	$30.00	per meeting

MILEAGE FOR PERSONAL VEHICLES FOR TOWN BUSINESS (for outside of the Town of Pierrepont) FOR 2020: $.50 PER MILE.

OFFICIAL NEWSPAPER FOR YEAR 2020 - WATERTOWN DAILY TIMES, WATERTOWN, NY.

REGULAR TOWN BOARD MEETINGS FOR 2020: 7:00 pm ON THE FOURTH TUESDAY OF EVERY MONTH.

REAL PROPERTY AGED EXEMPTION (MAXIMUM ANNUAL INCOME CEILING LIMIT)for 2020: $20,000.00

SECOND NOTICE FEE FOR 2020 TAXES: $1.00

MOTION TO APPOINT 2 BOARD MEMBERS TO AUDIT BOOKS FOR 2019 FOR EACH DEPARTMENT, INCLUDING SUPERVISOR, TOWN CLERK, AND COURT.
-Supervisor's Books: Roger Murray & John Glasgow
-Town Clerk's Books: Roger Murray & Dahl McCormick
-Justice's Books: Dahl McCormick & Dan Huntley
Motion:
Second:

RESCUE CONTRACTS FOR YEAR 2020

Colton Rescue	$7,350.00
LIFE FLIGHT (Res. #II-2020)	$825.00
Potsdam Rescue	$3,340.00

FIRE PROTECTION CONTRACTS FOR YEAR 2020

PIERREPONT VOLUNTEER FIRE DEPARTMENT, INC.	$78,500.00
HANNAWA FALLS VOLUNTEER FIRE DEPARTMENT, INC.	$78,500.00
SLC COMMUNITY DEVELOPMENT PROGRAM, INC.	$5,500.00
POTSDAM HUMANE SOCIETY	$1,800.00

Motion to adjourn:
Second:

***The next regular board meeting will be on Tuesday, January 28, 2020, at 7:00 PM.