

Regular Monthly Town of Pierrepont Board Meeting, September 27, 2022
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617

Present: Colin Loomis, Town Attorney
Julian “Olla” Filiatrault, Town Clerk
Shawn Spellacy, Highway Superintendent
Laurie Hance, Asst. to Supervisor
Absent: Jane Powers, Supervisor

Councilpersons: Roger Murray
John Glasgow
Chad VanBrocklin
Daniel Huntley

Meeting attendees/Public: Darren Richards – Code Enforcement; Pierre Pomainville, Planning Board; Jamie VanBrocklin; SLC Legislator Rick Perkins.
Mercy Spellacy, Fred Green, Barbara Daniels

Regular Meeting: 7:00PM. Deputy Supervisor, Roger Murray called the Regular Meeting to order.

Pledge of Allegiance

County Legislator's Report

Legislator Rick Perkins submitted a written report of recent Legislature activities. The report is available upon request.

Minutes Approved:

- Minutes of Last Board Meeting held September 27, 2022. **Motion** to approve by John Glasgow, second by Chad VanBrocklin. All voted to approve. None opposed. Motion carried.

DEPARTMENT REPORTS:

Assistant to the Supervisor, Laurie Hance:

- We do have some transfers to make in accounts. August has been good, and we have received all the CHIPS Commissions recently. CHIPS has been all submitted to the State and we are up to date in that regard. On the Highway accounts we are going to address; that account needs to be adjusted. It is recommended to transfer funds from that account into the capital reserve fund which then could still be accessed if needed for highway dept. need in future.
- **Motion** to approve to transfer money, \$50,000.00 from highway savings account to Capital Reserve account, made by Dan Huntley, second by John Glasgow. No further discussion. All voted to approve. None opposed.
- General Funds Transfers recommended:
 - From Assessor CE A1355.4 \$100.00 to BAR A1355.4
 - From Health & Hospital A9060.8 \$5,000.00 to Garage CE A5132.4
 - From Health & Hospital A9060.8 \$3,000.00 to Traffic Control A3310.4
 - From Health & Hospital A9060.8 \$2,500.00 to Buildings CE A1620.4
 - From Health & Hospital A9060.8 \$2,500.00 to Central Data Processing A1680.4
 - From Social Security A9030.8 \$125.00 to Cemeteries A8810

Motion to approve all General Fund Transfers made by Chad VanBrocklin, second by Dan Huntley. All voted to approve. None opposed. Motion carried.

Regular Monthly Town of Pierrepont Board Meeting, September 27, 2022
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617

Town Clerk, Olla Filiatrault:

- Written report submitted. Available for review.
- Town Clerk provided the Board Members a copy of Certificate of Completion Continuing Judicial Education Program of Pierrepont Town Justice, Hon. Bradley Filiatrault.
- Total revenue in the month. Total collected for town: \$483.13, for state: \$1,360.87 from licenses.
- **Motion** to approve the Town Clerk's report for the month of August 2022 made by John Glasgow, second by Chad VanBrocklin. All voted to approve. None opposed. Motion carried.

Code Enforcement Officer Report:

Darren Richards:

- 8 Building Permits issued with the **total \$200.00** collected.
- Darren Richards has been busy with the permits has also completed the Unified Solar Permit Form and gave it to Planning Board for them to review and then to be passed on to the Town Board for final approval.
- The Dept. of State has changed part 1203 of Code enforcement and that change needs to be approved at the local level to empower the Code Enforcement Officer to write tickets for violations and enforce those laws.
- Darren has passed a copy of the Model Law to Town Clerk, Olla to pass on to Colin Loomis for review and then a public hearing and passed as local law. That needs to be all done before December 30th, 2022.
- **Motion** to approve Code Enforcement Officer's report for the month of September 2022 made by Dan Huntley, seconded by Chad VanBrocklin. All voted to approve. None opposed. Motion carried.

Assessor, Amy Hunt:

Amy Hunt submitted a written report of recent Assessor's activities.

School tax bills are being sent out. The report is available upon request.

- A spreadsheet of the school tax rates was provided.
- **Motion** to approve the Assessor's report made by Dan Huntley, second by John Glasgow. All voted to approve. None Opposed. Motion carried.

Planning Board Report:

Chairman, Pierre Pomainville:

- Not a lot to report this evening. At our last meeting, we had review of a solar development that might be coming to Hannawa Falls.
- The County has sent back our Cannabis Law and I sent that to Colin and we will proceed on that after review.
- Colin Loomis questioned; On solar applications are they advised to seek a PILOT? Darren Richards answered that, No, they have not been advised about seeking a PILOT. Colin Loomis stated that applicants should be sent to the IDA regarding PILOT related to commercial operation. Darren Richards stated the Hannawa project referred to did not qualify as a commercial project under our local solar law.

Highway Superintendent Report:

Shawn Spellacy:

- Highway Dept. has been completed. The sand has been completed. Still screening with the Town of Colton.
- We do have enough salt to get started and will be getting more. The price is up.

Regular Monthly Town of Pierrepont Board Meeting, September 27, 2022
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617

CORRESPONDENCE:

- A letter of resignation from the position of Town Attorney, was received from Colin Loomis.
 - Accepted the resignation of Colin Loomis as an Attorney for the Town of Pierrepont, with regret. Mr. Loomis stated there was no ill will, but that he was simply too busy with other endeavors to continue in the position. A **motion** was made by Dan Huntley, seconded by John Glasgow to accept his resignation effective January 1st, 2023, with regret. All voted in favor. None opposed. Motion carried.
-

- **Motion** made by Chad VanBrocklin, seconded by John Glasgow, all in favor to go into **Executive Session for the purpose of the discussion of a personnel related matter.**

The Board adjourned the regular meeting to move to executive session at 7:24 pm.
Invited to executive session: Town Attorney Colin Loomis and Town Clerk Olla Filiatrault.

The Board returned from executive session at 7:33 pm. The regular meeting was reconvened at 7:33 pm.

Motion made by Chad VanBrocklin, seconded by John Glasgow, all in favor to go back into the regular meeting. No action taken in executive session.

Continued correspondence:

- Letter from CHIPS
- Retirement (NYSLRS) letter.
- ARPA funds letter received.
- Information on our self-insurance.
- Letter from Zachary Risk Management. No issues, except fire extinguishers needed to be signed. That has been taken care of.
- A contract from Colton-Pierrepont Raqueteers; Roger Murray questioned the services they are providing. Laurie Hance stated the services have to be of direct service to the Town of Pierrepont. There is nothing to indicate that they are completing services needed at this time. Given to Colin Loomis to review.

NEW BUSINESS:

- A **motion** made by Dan Huntley, seconded by John Glasgow to approve the re-appointment of BAR member Jamie VanBrocklin. All approved. None opposed. Motion carried. (Term expiring on 9/30/2027)
- Understanding the Budget Process. The Second Budget Workshop will be held on Wednesday, October 12, 2022 at 6:00 pm.
- Number of Planning Board members (Local Law No.1- 2010). Current law states only 5 members on Planning Board. We currently added a sixth member. Roger Murray stated that the easiest way to solve the problem is probably to ask the member appointed last month if he would resign for now and the issue will be addressed at the end of this year.

Attorney Colin Loomis stated: the Board should be 5 or 7 members, ideally not 6 members at any rate. Alternate member(s) may be possible on the Board.

- Model Local Law Establishing a Local Government Code Enforcement Program.

Will be discussed at the next Town Board meeting and must be passed before end of the year.

Regular Monthly Town of Pierrepont Board Meeting, September 27, 2022
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617

UNFINISHED/OLD BUSINESS:

- Councilman Roger Murray just signed the letter to Courtney Maxon (National Grid). Regarding Whippoorwill lane lighting.
- Ongoing Town hall renovation projects discussed. Roger Murray stated he has been in contact with Corey Mousaw and the electrical project is to start soon. The front of the building renovation is slated for the spring. Waiting for test results from Atlantic testing lab on the town garage.
- A letter from Thomas Latimer; Roger Murray stated in response to the letter that he recommends the Town handle any further demolition on the site. He asked for discussion. John Glasgow stated that possibly it could be a display area for the museum. There is new memorial very nice and completed at a new site nearby and it's time to move on. A letter will be sent to Mr. Latimer indicating that we will not need them to take down the block walls at the museum site.
- A question was asked about the potential land purchases of property adjacent to the town hall. Roger Murray stated, so far, after inquiries to the land owners, no response in the last three weeks has been received. We would like to see what's possible.
- ARPA Funds, Laurie Hance stated: ARPA funds have been received. Monies designated for community safety. It has been suggested that as done in some other communities, that money be directed to local fire depts. \$10,000 for example, would not be given directly to the department. The department would purchase things (equipment, supplies) they needed and supply description/invoices to the Town to be reimbursed out of that category for community safety. That is what is being proposed. Laurie stated she would send a letter to the fire departments to explain the process.
- Fiscal stress for the Town was good. We are at zero.

GENERAL FUND Vouchers:

- General Fund; Abstract #9, Vouchers #247-273, **Total of \$7,965.86.** **Motion** to authorize payment made by Dan Huntley, second by John Glasgow. All approved. None opposed.

HIGHWAY FUND Vouchers:

- Highway Dept. Abstract #9; Vouchers #213-240, **Total \$76,191.29.** Motion to authorize payment made by John Glasgow, second by Dan Huntley. All voted to approve. None opposed.

Courtesy of The Floor:

Barb Daniels stated: she had people asked her about the Cook Corners cemetery, there was no name sign on that cemetery. Roger Murray explained few older cemeteries do not have any name on them. Shawn Spellacy stated that we can purchase a sign as needed.

Barb Daniels stated that Peter Fadden has been emailing her and is upset and he has donated to the Pierrepont Museum. Roger Murray stated that he believed that Jane Powers has responded to him already.

Colin Loomis: The Town didn't erect it and didn't buy land for the monument. My reading of the law is that his reading of the law is not applicable to this situation.

Laurie Hance suggested to send Peter Fadden a copy of a letter from Thomas Latimer, President Town of Pierrepont Veteran's Memorial Fund to answer all the questions.

ADJOURNMENT:

Motion to adjourn meeting at 8:18p.m. **Motion** made by Chad VanBrocklin, seconded by Roger Murray. All voted to approve. None opposed.

Meeting minutes prepared by Town Clerk, Olla Filiatrault.

Regular Monthly Town of Pierrepoint Board Meeting, September 27, 2022
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617