

Regular Monthly Town of Pierrepont Board Meeting, September 26, 2023
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617

Present:

Jane Powers, Supervisor
Julian “Olla” Filiatrault, Town Clerk
Shawn Spellacy, Highway Superintendent
Laurie Hance, Assist. to Supervisor

Councilpersons: Roger Murray
John Glasgow
Chad VanBrocklin
Daniel Huntley

Meeting attendees/Public: Darren Richards – Code Enforcement; Pierre Pomainville, Planning Board; Mercy Spellacy; Dan Manor; Bob Moulton; Chris Tracy; Danny Collins; Peter Wyckoff; Jamie VanBrocklin; Corie Mousaw.

Regular Meeting: 7:00PM Called to order.

Pledge of Allegiance

Minutes Approved:

- Minutes of Last Board Meeting August 29, 2023. **Motion** to approve by John Glasgow, second by Roger Murray. No discussion. All voted to approve. None opposed. Motion carried.

DEPARTMENT REPORTS:

Supervisor, Jane Powers:

- Jane Powers, Supervisor stated: So far all looks good. There are a number of transfers that we will need to approve.
- Laurie Hance, Assistant to Supervisor added the general budget seems to be good. The highway seems to be okay. Will have to wait until snow flies to see how it is until the end of the year. Otherwise, all is good.
- **Motion** to approve Supervisor’s report made by Dan Huntley, second by Roger Murray. No discussion. All voted to approve. None opposed. Motion carried.
- Court Grant updated by Laurie Hance. The Judge is applying for another Court grant this year. We hope to acquire some more file cabinets and seat cushions for the courtroom benches. Additionally, a coffee center with cabinets may be requested. We will have to wait to see if we are awarded anything.

Town Clerk, Olla Filiatrault:

- Written report submitted. Available for review.
- The amount remitted to the Supervisor was \$484.98, to NYS Agriculture and Markets: \$15.00, and to NYS Environmental Conservation: \$497.02.
- **Motion** to approve report for the month of August 2023 made by Dan Huntley, second by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried.

Regular Monthly Town of Pierrepont Board Meeting, September 26, 2023
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617

Code Enforcement, Darren Richards reported:

- 9 Building permits issued with the **total** \$210.00 collected.
- Darren Richards reported: Nothing to report other than I am working on a couple of building complaints. We did have a good ZBA meeting this month.
- **Motion** to approve Code Enforcement Officer's report made by Chad VanBrocklin, seconded by Roger Murray. No discussion. All voted to approve. None opposed. Motion carried.

Assessor, Amy Hunt:

- Amy Hunt submitted a written report of recent Assessor's activities. The report is available upon request. She will be attending an Assessor's conference in Saratoga.
- **Motion** to approve Assessor's report made by Roger Murray, second by Dan Huntley. No discussion. All voted to approve. None Opposed. Motion carried.

County Legislator report:

Legislator, Rick Perkins submitted report of September 11, 2023, County Legislature Board Meeting. It is available upon request.

Planning Board Report,

Planning Board Chairman, Pierre Pomainville updated:

The Planning Board had a joint meeting with ZBA on September 4. We were doing some housekeeping on the general code. We have that pretty well wrapped up and it's sent in, and general code is working on the draft. Hopefully, back to us about mid-October and then it will be sent to the Town Attorney for him to look over.

The next meeting will be held on October 4.

Architect Update:

Corey Mousaw updated: We are now working on Phase 2 of the Town Hall improvements. Phase 1 was the front entrance. Phase 2 would be continuing the siding and window replacement for the rest of the building. The drawings are roughly 80% done. I can finish that and have a 95% review to the Board tomorrow. Regarding sending out to bid; if there are no major changes made, you could do that as early as next week.

Laurie Hance had a question for Corey Mousaw regarding the USDA feasibility study and Corey Mousaw answered that he will have that to her hoping by Friday. Discussion was held regarding the importance of timeliness for the USDA required documents.

Some discussion was held as to the status and completeness of the front of the Town Hall project. There are still a couple of issues to deal with and Corey Mousaw stated that he will be dealing with that.

Courtesy of The Floor:

Danny Collins spoke about his experience with the trails system and his experience with the trail system success in New Hampshire. He requested that a bridge that had been closed many decades ago on the Post Rd. be re-built or put in place. Mr. Collins said that he wanted to bring the ideal of the Town reinstalling the bridge on the Post

Regular Monthly Town of Pierrepont Board Meeting, September 26, 2023
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617

Rd. for the trail system. He stated that he only wanted to find out what everybody thought but he didn't need an answer tonight.

Dan Huntley commented there are two things that come to mind: impact to our residents and the costs. Are you bringing any money to the table or how will it be paid for? Mr. Collins stated he thought it was a county bridge and that they may have bridges available in Canton that could go there. I'm not saying the Town of Pierrepont must do anything, I just wanted to present to you first and that he thinks it could bring business to the Town.

* Architect Corey Mousaw and Danny Collins left the meeting at 7:31PM.

CORRESPONDENCE:

- A letter from Barbara Burcume regarding Town Noise Ordinance. She would like to ask for a Town Noise Ordinance.

Code Enforcement Officer, Darren Richards commented: If you do a Noise Ordinance you need to include a clear definition of what is considered disturbing the peace. It has to be measurable (by decibel) and enforceable. He went on to talk about many issues related to such an ordinance. The Board asked Darren Richards to investigate it further.

- A sheet of Fiscal Stress Score of Town of Pierrepont.

Laurie Hance stated: The report met all their standards, and we are not in fiscal stress.

- An email from Rick Newvine: New York State COVID-19 Paid Quarantine Leave.
- Certificate of Completion Continuing Clerk Education Program for Laurie Hance Court Clerk
- Two invitations for Annual Banquet: Pierrepont Fire Department on September 30 and Hannawa Falls Fire Department on October 14. All are invited.

NEW BUSINESS:

- **Motion** to approve reappointment of BAR (Board of Assessment Review) member Robert Pinkerton for 2023-2028 made by John Glasgow, second by Chad VanBrocklin. No discussion. All voted to approve. None Opposed. Motion carried.
- **Resolution #VII-2023: AUTHORIZATION OF PIERREPONT TOWN COURT TO SUBMIT AN APPLICATION TO JUSTICE COURT ASSISTANCE GRANT PROGRAM 2023-2024 Cycle**

ROLL CALL VOTE:

Supervisor Powers: yes

Councilman Murray: yes

Councilman Glasgow: yes

Councilman Huntley: yes

Councilman VanBrocklin: yes

Vote: 5 yes, 0 no

Motion to approve Resolution #VII made by Dan Huntley, second by John Glasgow. No discussion. All voted to approve. None Opposed. Motion carried.

**Regular Monthly Town of Pierrepont Board Meeting, September 26, 2023
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617**

- **Resolution #VIII-2023: AUTHORIZATION OF TOWN OF PIERREPONT TO ADOPT OWNERSHIP OF PRIVATE ROAD TO INCORPORATE AS TOWN ROAD INVENTORY (Caser Rd.)**

ROLL CALL VOTE:

Supervisor Powers: yes

Councilman Murray: yes

Councilman Glasgow: yes

Councilman Huntley: yes

Councilman VanBrocklin: yes

Vote: 5 yes, 0 no

Motion to approve Resolution #VIII made by Roger Murray second by Dan Huntley. No discussion. All voted to approve. None Opposed. Motion carried.

- Annual Local Government Conference on October 10, 2023. The Town Clerk is willing to sign up for everybody who would like to attend the Conference.

UNFINISHED/OLD BUSINESS:

- Update on Article 7 Petition.

Supervisor Jane Powers stated: SLIC versus the State of New York is being handled by Jones & Hacker. And the other one is Erie Boulevard, Dylan Harris is staying on track with us and we do not have any real solution for that. Many other Towns are involved with that.

- Underhill Drive update.

Supervisor Jane Powers stated: We approved Tom Pahler to begin the study to determine what needs to be done there with stormwater drainage. Dan Huntley asked the Code Officer if that comes under his area. Darren Richards said he would like to see the study when finished. Roger Murray stated that we will need to wait for the study to be completed before we can do too much. There will be continued discussion on this matter.

- Town Driveway Update

Laurie Hance stated: The good thing is that we don't have to do everything that the State told us we had to do before. Shawn Spellacy talked with them. I got back to them, and they approved it. We can go ahead with it at our expense for culverts, etc. Shawn Spellacy said they will start the project soon.

- Speed limit and light update.

Laurie Hance stated she had spoken to DOT and they explained how a proposal to lower the speed limit was a process that might actually result in an increase in the speed limit. A letter requesting a caution light at the intersection of Co Rt. 24 and St. Route 68 will still be sent.

- Update on USDA Loan and Grant

Laurie Hance updated: The first thing and largest factor to get the paperwork moving ahead is a feasibility study and that will come from the architect. Corey Murray said that's not a problem, they do that process often. Secondly, a financial statement is required, and I can complete that after I get the feasibility study.

- 2024 Tentative Budget workshop will be held on October 5 at 7:00PM.

**Regular Monthly Town of Pierrepont Board Meeting, September 26, 2023
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GENERAL FUND TRANSFERS:

- From A3310.4 Traffic Control C.E. \$1,500.00 transfer into A7140.4 Playground & Recreation \$1,500.00.
- From A1670.4 Central Printing \$300.00 transfer into A1680.4 Central Data Processing \$300.00.
- From A8160.4 Refuse & Garbage C.E. \$100.00 transfer into A8810.4 Cemeteries C.E \$100.00.
- From A1990.4 contingency \$1,100.00 transfer into A5132.4 Garage C.E. \$1,100.00

Motion to approve the General Funds Transfer made by Roger Murray, seconded by Dan Huntley. No discussion. All voted to approve. None opposed. Motion carried.

GENERAL FUND VOUCHERS:

- General Fund; Abstract #9, Vouchers #286-317, Total of \$17,957.48. **Motion** to approve made by Chad VanBrocklin, second by John Glasgow. No discussion. All approved. None opposed.

HIGHWAY FUND VOUCHERS:

- Highway Fund; Abstract #9, Vouchers #284-302, Total of \$219,767.92. **Motion** to approve made by Dan Huntley, second by Roger Murray. No discussion. All approved. None opposed.

Courtesy of The Floor:

Darren Richards presented from the Northern Zone Code Enforcement Group their condolences to the Town of Pierrepont on the loss of Ike Guyette, former Town Code Officer.

ADJOURNMENT:

Motion to adjourn the meeting at 8:18PM. Motion made by Chad VanBrocklin, second by John Glasgow. No discussion. All voted to approve. None opposed.

Meeting minutes prepared by Town Clerk, Julian "Olla" Filiatrault.
Respectfully Submitted, Julian Filiatrault, Town Clerk