

**Town of Pierrepont Organizational Meeting, January 5, 2022**  
**County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617**

**Present:**

**Jane B. Powers, Supervisor**  
**Julian "Olla" Filiatrault, Town Clerk**

**Councilpersons: Roger Murray**

**John Glasgow**  
**Chad VanBrocklin**

**Absent: Daniel Huntley**

**No residents or public present.**

**Organizational Meeting 2022: 7:00PM Called to order.**

**Pledge of Allegiance**

**Motion** by John Glasgow, seconded by Roger Murray, all in favor, to make the following appointments for the **Year 2022:**

**APPOINTMENTS:**

Deputy Supervisor	Roger Murray
Deputy Highway Superintendent	Laurie Hance
Administrative Assistant-Supervisor	Laurie Hance
Administrative Assistant-Highway Supt.	Laurie Hance
Administrative Assistant-Justice	Laurie Hance
Budget Officer	Laurie Hance
Dog Control Officer	Donna Gilbert
Custodian (Buildings)	Mercy Spellacy
Custodian (Grounds/Trash Removal)	Patrick Regan
Historian	Barbara Daniels
Registrar	Julian "Olla" Filiatrault
Code Enforcement Officer	Darren Richards
Attorney	Colin Loomis
Planning Board Chairperson	Pierre Pomainville
Zoning Board of Appeals Chairperson	William Enslow
Board of Assessment Review Chairperson	-

## **LIST OF ZONING BOARD OF APPEALS & PLANNING BOARD FOR RECORD--**

### **ZONING BOARD OF APPEALS (FIVE-YEAR APPOINTMENTS)**

<b>MEMBER</b>	<b>APPT EXPIRES</b>	<b>NEEDS REAPPT.</b>
William Enslow	12-31-2024	1-2025
Peter Wyckoff	12-31-2023	1-2024
Jamie VanBrocklin	12-31-2022	1-2023
Robert Dowman	12-31-2025	1-2026
Lillie Barr	12-31-2026	1-2027
*Vacant(alternate)	12-31-2022	1-2023

**Motion** by John Glasgow, seconded by Chad VanBrocklin, all in favor, to reappoint Lillie Barr to a five- year term to the Zonning Board, term expiring on 12/31/26.

### **PLANNING BOARD (FIVE-YEAR APPOINTMENTS)**

<b>MEMBER</b>	<b>APPT EXPIRES</b>	<b>NEEDS REAPPT.</b>
Rick Brewer	12-31-2022	1-2023
Pierre Pomainville	12-31-2024	1-2025
Randy Camp	12-31-2025	1-2026
Justin Planty	12-31-2023	1-2024
William Peter Whalen	12-31-2026	1-2027

**Motion** by Roger Murray, seconded by John Glasgow, all in favor, to reappoint William Peter Whalen to a five- year term to the Zonning Board, term expiring on 12/31/26.

## **LIST OF BAR MEMBERS FOR RECORD--**

### **BOARD OF ASSESSMENT REVIEW 5-YEAR APPOINTMENTS**

	<b><u>APPT EXPIRES</u></b>	<b><u>DATE REAPPOINTED</u></b>
Robert Pinkerton	9-30-2023	10-1-2023
William Hoyt, Jr	9-30-2025	10-1-2025
Tabitha McCuen	9-30-2026	10-1-2026
Vacant	9-30-2022	10-1-2022
Vacant	9-30-2024	10-1-2024

**Motion** by Roger Murray, seconded by John Glasgow , all in favor, to approve the **Salaries for Elected Officials for Year 2022** as follow

### **SALARIES FOR ELECTED OFFICIALS FOR YEAR 2022**

Supervisor	\$15,492.00
Town Clerk/Tax Collector	\$37,349.00
Councilmen (4 @ \$5,352.00)	\$21,408.00
Superintendent of Highways	\$70,460.00
Justice	\$20,340.00

**Motion** by Roger Murray, seconded by Chad VanBrocklin, all in favor, to designate the following bank accounts for Town Officials for 2022:

<b>OFFICIAL</b>	<b>2022 BANK LIST</b>
Supervisor	NBT Bank, NA
Town Clerk	NBT Bank, NA
Tax Collector	NBT Bank, NA
Town Justice	NBT Bank, NA

**Motion** by John Glasgow, seconded by Roger Murray, all in favor, to adopt the following policies for 2022 (see attached):

**Procurement Policy**

**Workplace Violence/Sexual Harassment Prevention Policy**

**Ethics Policy for Purchasing**

**Investment Policy**

**Records Management Policy**

**Motion** by Chad VanBrocklin, seconded by John Glasgow, all in favor, to approve the **Salaries for Appointed Personnel for Year 2022** as follows:

**SALARIES FOR APPOINTED PERSONNEL FOR YEAR 2022**

Deputy Town Clerk	\$14.70	per hour up to \$,3000.00 per yr.
Registrar of Vital Statistics	\$250.00	per year
Board of Assessment Review		
-Chairman	\$200.00	per year (+ \$50 per mtg for any extra mtgs)
-Members (4)	\$150.00	per year (+ \$30 per mtg for any extra mtgs)
Adm. Assistant - Supervisor	\$23,560.00	per year
- Highway Supt.	\$13,760.00	per year
-Justice	\$17,800.00	per year
Dog Control Officer	\$25.00	per call + mileage
Code Enforcement Officer	\$14,040.00	per year
Assessor	\$25,200.00	per year
Custodian -Buildings	\$ 4,446.00	per year
-Grounds/Trash Rem.	\$ 4,050.00	per year
Historian	\$925.00	per year
Zoning Board Chairperson	\$50.00	per hearing
Zoning Board Secretary	\$40.00	per hearing
Zoning Board Members	\$30.00	per hearing
Planning Board Chairperson	\$50.00	per meeting
Planning Board Secretary	\$40.00	per meeting
Planning Board Members	\$30.00	per meeting

**Motion** by Roger Murray, seconded by John Glasgow, all in favor, to approve - mileage for personal vehicles utilized for town business (for outside of the Town of Pierrepont) for **2022: \$.50 per mile.**

**Motion** by Chad VanBrocklin, seconded by Roger Murray, all in favor, to approve the official newspaper for **2022** as the **Watertown Daily Times, Watertown, NY.**

**Motion** by Chad VanBrocklin, seconded by John Glasgow, all in favor, to approve the Regular Town Board meetings for 2022: 7:00 PM on the **LAST** Tuesday of every month.

**Motion** by John Glasgow, seconded by Roger Murray, all in favor, to approve the **Second Notice Fee for 2022 taxes at \$1.00.**

**Motion** by Roger Murray, seconded by Chad VanBrocklin, all in favor, to appoint 2 board members to audit books for 2021 for each department, including supervisor, town clerk, and court.

**Supervisor's books** will be audited by Roger Murray and John Glasgow.

**Town Clerk's books** will be audited by Roger Murray and Chad VanBrocklin.

**Justice's books** will be audited by John Glasgow and Dan Huntley.

**Motion** by Roger Murray, seconded by Chad VanBrocklin all in favor, to adopt **Rescue Contracts for the YEAR 2022 as follows:**

<b>COLTON RESCUE</b>	<b>\$7,350.00</b>
<b>LIFE FLIGHT (<u>Res. #1:2022</u>)</b>	<b>\$ 825.00</b>
<b>POTSDAM RESCUE</b>	<b>\$3,340.00</b>

**Motion** by Chad VanBrocklin , seconded by Roger Murray, all in favor, to adopt **Fire Protection Contracts for the YEAR 2022 as follows:**

<b>PIERREPONT VOLUNTEER FIRE DEPARTMENT, INC.</b>	<b>\$80,000.00</b>
<b>HANNAWA FALLS VOLUNTEER FIRE DEPARTMENT, INC.</b>	<b>\$80,000.00</b>

**Motion** by John Glasgow, seconded by Roger Murray, all in favor, to adopt the **ST. LAWRENCE COUNTY COMMUNITY DEVELOPMENT PROGRAM, INC contract for 2022:**

<b>SLC COMMUNITY DEVELOPMENT PROGRAM, INC.</b>	<b>\$6,000.00</b>
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**Motion** by John Glasgow, seconded by Roger Murray, all in favor, to adopt the **POTSDAM HUMANE SOCIETY contract for 2022.**

<b>POTSDAM HUMANE SOCIETY</b>	<b>\$1,800.00</b>
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**ADJOURNMENT:**

Motion to adjourn meeting at 7:35PM. Motion made by John Glasgow, second by Chad VanBrocklin. All voted to approve. None opposed.

Meeting minutes prepared by Town Clerk, Olla Filiatrault.

**NOTE:** Next Board meeting is January 25, 2022 at 7:00 PM.