

**Regular Monthly Town of Pierrepont Board Meeting November 28, 2023**  
**County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617**

**Present:**

Jane Powers, Supervisor  
Julian "Olla" Filiatrault, Town Clerk  
Shawn Spellacy, Highway Superintendent  
Laurie Hance, Assist. to Supervisor

**Councilpersons: Roger Murray**

John Glasgow  
Chad VanBrocklin  
Daniel Huntley

**Meeting attendees/Public:** Darren Richards – Code Enforcement; Rick Perkins – Legislator.  
Mercy Spellacy; Fred Green; Bob Moulton; Buddy Rouleau; Thomas & Barbara Burcume; Thomas LaBrake; Richard Cayward; Alfred & Marguerite Scheyer; Eric Wright

**Regular Meeting: 7:00PM Called to order.**

**Pledge of Allegiance**

**Minutes Approved:**

- Minutes of Last Board Meeting October 31, 2023. **Motion** to approve by Dan Huntley, second by John Glasgow. No discussion. All voted to approve. None opposed. Motion carried unanimously.
- Minutes of Budget Meeting November 9, 2023. **Motion** to approve by Dan Huntley, second by Roger Murray. No discussion. All voted to approve. None opposed. Motion carried unanimously.
- Minutes of Public Hearing and Budget Meeting November 14, 2023. **Motion** to approve by Roger Murray, second by John Glasgow. No discussion. All voted to approve. None opposed. Motion carried unanimously.
- Minutes of Bid Opening Meeting November 17, 2023. We have two bids: bid number 1 from NTC was \$147,000.00 and bid number 2 from SPARX was \$128,618.00. **Motion** to approve by Roger Murray, second by John Glasgow. No discussion. All voted to approve. None opposed. Motion carried unanimously.

**DEPARTMENT REPORTS:**

**Supervisor, Jane Powers:**

- Supervisor Powers stated that things are looking very good for the Town of Pierrepont. Supervisor's Assistant, Laurie Hance added that the sales tax is over what we expected. We also just received the NYSERDA grant, and CHIPS will be in soon. Otherwise, all the accounts are in good order.
- **Motion** to approve Supervisor's report for the month of October 2023 made by Roger Murray, second by Dan Huntley. No discussion. All voted to approve. None opposed. Motion carried unanimously.

**Town Clerk, Olla Filiatrault:**

- Written report submitted. Available for review.
- The amount remitted to the Supervisor was \$224.14, to NYS Agriculture and Markets: \$7.00, and to NYS Environmental Conservation: \$499.86.
- **Motion** to approve report for the month of October 2023 made by Dan Huntley, second by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried unanimously.

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**Code Enforcement, Darren Richards reported:**

- 4 Building permits issued with the **total** \$100.00 collected.
- Darren Richards reported that he has been doing inspections as needed as well as other normal activities.
- **Motion** to approve Code Enforcement Officer’s report made by John Glasgow, seconded by Roger Murray  
No discussion. All voted to approve. None opposed. Motion carried unanimously.

**Assessor, Amy Hunt:**

No report.

**Planning Board Report,**

No report.

**County Legislators,**

Legislator, Rick Perkins submitted report of November 6, County Legislature Board Meeting. It is available upon request.

**CORRESPONDENCE:**

- An e-mail from Whitman, Osterman & Hanna LLP, has to do with Article-7 for Erie Boulevard.

Dan Huntley questioned: Do you know what Colton has decided? Jane Powers stated that all the Towns have decided to keep Dylan Harris representing them.

- A letter for Historian Barbara Bryant Daniels who is resigning at the end of this year. She has someone assisting her, Katie Streit Rafferty. She is also recommending that we consider her as a replacement effective January 1<sup>st</sup>, 2024.

**Motion** to accept resignation letter made by Dan Huntley, second by Roger Murray. Councilperson Murray requested that a thank you letter for her service be sent, and to invite her to the next meeting. No discussion. All voted to approve. None opposed. Motion carried unanimously.

**ROLL CALL VOTE:**

**Supervisor Powers: yes**

**Councilman Murray: yes**

**Councilman Glasgow: yes**

**Councilman Huntley: yes**

**Councilman VanBrocklin: yes**

**Vote: 5 yes, 0 no**

- A letter from Department of Transportation, funding for bridges that the Highway Department will have to look at it. Laurie stated it is considered similar to the CHIPS Program.
- An e-mail from Clean Energy Communities Team: Grant Approval Notification of \$5,000.00 under the Clean Energy Communities Program that Laurie applied for.
- A brochure: Compliance Overview: Employee Benefits Plan Limits for 2024.
- A brochure ACA Compliance Overview for affordable care act.
- Wastewater surveillance update and Covid analysis for St. Lawrence County wastewater treatment plants.

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- A letter: Official Notice of Award: it has to do with Salt for Treatment of Icy Pavement for 2023-2024 Season. St. Lawrence County received the bids. We usually follow that bid. Just information for the Board and Highway Department.
- Information from Et Cetera: Regulating Temporary Signs in Municipalities. Supervisor Powers stated this is the rule on signs.

**NEW BUSINESS:**

- Re-set the December Town Board meeting. Laurie gave an explanation that the 26<sup>th</sup>, the day after Christmas will not be possible for her to have all information needed for the meeting

**Motion** to approve to re-set December Town Board meeting to Thursday, December 28 at 7:00PM made by John Glasgow, second by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried unanimously.

**UNFINISHED/OLD BUSINESS:**

- Noise problem from 5543 State Highway 56. We have several people attending the meeting regarding the issue. Supervisor Powers asked Code Enforcement Officer Darren Richards to speak. Darren Richards stated that we received a petition from some of the neighbors. Darren Richards described some of the incidents that have prompted the petition and concern. Darren Richards said he has researched the issue. Much of the noise occurs very late at night (2am, 3am) etc. The problem also includes bright lights late at night, splitting wood in the middle of the night, running chain saws, etc.  
Several of the residents in attendance cited many examples of the problems with the noise and described their frustrations with the entire problem of noise and that law enforcement did not address the issue. Supervisor Powers and Councilman Murray both suggested that they be provided with a list (signatures) of those residents who are affected by this problem. We can then follow up with the Town's lawyer to seek guidance. Barbara Burcume provided the Town Board with a copy of Noise Ordinance Petition Form for The Town of Pierrepont with 16 resident signatures on it.
- Review and accepting bids for Town Hall Phase 2 alterations windows and siding.

Councilperson Murray stated that first bid that we opened was from NTC \$147,000.00 and the alternate was \$5,900.00. Second bid was Sparx \$128,618.00, alternate was \$11,980.00, still \$12,302.00 cheaper than first bid.

**Motion** to accept Sparx for \$128,618.00 with the alternate \$11,980.00 for the grand total \$140,598.00 made by Roger Murray, second by John Glasgow. There was limited discussion regarding where Sparx was based out of and there was some surprise that there were only two bids for the project. All voted to approve. None opposed. Motion carried unanimously.

**ROLL CALL VOTE:**

**Supervisor Powers: aye**

**Councilman Murray: aye**

**Councilman Glasgow: aye**

**Councilman Huntley: aye**

**Councilman VanBrocklin: aye**

**Vote: 5 ayes, 0 nay**

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- Update on USDA bond for the Highway building project. Supervisor Powers congratulated Laurie Hance for doing all the work. Laurie stated that she spoke to Attorney Linden this afternoon regarding the environmental assessment. Yes, they are still requiring it. That is being done and completed. Attorney Linden told her the documents that he needed on his end for the project. Laurie Hance further outlined the process and timeline as the project proceeds and a future public hearing will be held. Everything should be done in just a few weeks and then a bond resolution followed by a public hearing and then the project can go out to bid.

**GENERAL FUND TRANSFERS:**

**Motion** by Dan Huntley, seconded by Chad VanBrocklin. No discussion. All approved. None opposed. Motion carried unanimously, to make the following General Fund Transfers:

- \$1,800.00 from Contingency Account A1990.4 to Planning Board A8020.4
- \$2,500.00 from Land & Building Account A1620.4 to Attorney Services A1420.4
- \$1,000.00 from Contingency Acct. A1990.4 to Central Data Processing AA1680.4
- \$1,100.00 from Contingency A1990.4 to Garage C.E A5132.4

**GENERAL FUND VOUCHERS:**

- General Fund; Abstract #11, Vouchers #358-387, **Total of \$7,338.29.**

There will need to be an adjustment made to the Assessor's mileage voucher as discussed by Board members.

**The adjustment total of Abstract #11, November 2023 is \$7,329.55.**

**Motion** to approve made by Dan Huntley, second by Chad VanBrocklin. All approved. None opposed. Motion carried unanimously.

**HIGHWAY FUND VOUCHERS:**

- Highway Fund; Abstract #11, Vouchers #323-342, **Total of \$54,097.14.**

Admin, Laurie stated that some of those bills, I was not aware, are for our new driveway entrance, and some of the bills will need to be transferred as not to come out of the Highway dept. as it is not their expense.

**Motion** to approve made by John Glasgow, second by Roger Murray. No discussion. All approved. None opposed. Motion carried unanimously.

**Courtesy of The Floor:**

- Buddy Rouleau questioned taxes that he had paid over the past many years and the lighting of Caser Drive (Rd). Roger Murray said he would call the appropriate people about the lights.
- **Additional:** Councilperson, Roger Murray updated that there is no reason that we can't go ahead with renovating the bathrooms in the Town Hall. All were in agreement to have the Architect take a look at it.

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**Motion** made by Dan Huntley, seconded by Chad VanBrocklin, with all in favor to go into **Executive Session for the purpose of the discussion of a Retirement Insurance and Optional Coverage Under Teamsters.**

The Board adjourned the regular meeting to move to executive session at 8:14 p.m.  
Invited to executive session: Highway Superintendent, Shawn Spellacy and Admin Laurie Hance.

The Board returned from executive session at 9:10 p.m. The regular meeting was reconvened at 9:10 p.m.  
**Action taken in executive session.**

**Motion** made by Chad VanBrocklin, seconded by Dan Huntley, all in favor to go back into the regular meeting.  
Action taken in executive session.

**Motion** made by Roger Murray, seconded by John Glasgow, all in favor to change the insurance option to Teamsters for Shawn Spellacy, Julian "Olla" Filiatrault, and Laurie Hance.

**ROLL CALL VOTE:**

**Supervisor Powers: yes**  
**Councilman Murray: yes**  
**Councilman Glasgow: yes**  
**Councilman Huntley: yes**  
**Councilman VanBrocklin: yes**  
**Vote: 5 yes, 0 no**

**ADJOURNMENT:**

- **Motion** to adjourn meeting at 9:12 p.m. Motion made by Chad VanBrocklin, second by Dan Huntley. No discussion. All voted to approve. None opposed. Motion carried unanimously.

Meeting minutes prepared by Town Clerk, Julian "Olla" Filiatrault.  
Respectfully Submitted, Julian Filiatrault, Town Clerk