

Regular Monthly Town of Pierrepont Board Meeting, March 29, 2022
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617

Present:

Jane Powers, Supervisor
Julian "Olla" Filiatrault, Town Clerk
Shawn Spellacy, Highway Superintendent
Laurie Hance, Asst. to Supervisor
Colin Loomis, Town Attorney

Councilpersons: Roger Murray

John Glasgow
Chad VanBrocklin
Daniel Huntley

Meeting attendees/Public: Darren Richards – Code Enforcement; Pierre Pomainville, Planning Board; County Legislator Rick Perkins; Mercy Spellacy; Fred Green; Dahl McCormick, Peggy Mousaw, Brian McIntosh, Buddy Rouleau

Regular Meeting: 7:00PM Called to order.

Pledge of Allegiance

Minutes Approved:

- Minutes of Last Board Meeting held February 22, 2022. Motion to approve by Roger Murray, second by John Glasgow. All voted to approve. None opposed. Motion carried.

DEPARTMENT REPORTS:

Supervisor, Jane Powers:

-
- Laurie Hance reported that the first sales tax disbursement for this year is much higher than last year. Also, improvements were made to the banking system for certain accounts allowing for better management of those accounts.
 - Motion to approve report made by Dan Huntley, second by Chad VanBrocklin. All voted to approve. None opposed. Motion carried.

Town Clerk, Olla Filiatrault:

- Taxes are still being collected. The warrant for the Town has been met. All remaining taxes collected are for the county portion.
- Written report submitted. Available for review.
- Motion to approve report made by John Glasgow, second by Roger Murray. All voted to approve. None opposed. Motion carried.

Code Enforcement, Darren Richards:

Darren Richards reported:

- Special conditional use permit for a pet cremation facility is in the works. That will be going in front of the planning board.
- 1 building permit issued. Most likely a slow building season due to materials cost.

Regular Monthly Town of Pierrepont Board Meeting, March 29, 2022
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617

- Motion to approve made by Roger Murray, second by Dan Huntley. All voted to approve. None Opposed. Motion carried.

Assessor, Amy Hunt:

- Working on assessment roll for taxes for next January. Our new level of assessment(LOA) will be 79.5% for 2022.
- I have reviewed and certified our State Lands.
- I have reviewed and calculated the Special Franchises, Public Utility, Railroad, Telecommunication Ceilings
- Calculated Forest exemptions
- Reviewed Ag exemptions
- Entered AGED Exemptions and updated existing exemptions
- Entered all new exemptions
- Entered and/or modified all Enhanced Star Exemptions
- Inspected building permits and made appropriate changes in the roll
- Additional items I will be working on once I receive reports from NYS are: Star Reports, Mobile Home Parks, Final approval of LOA.
- Motion to approve report made by Dan Huntley, second by Chad VanBrocklin. All voted to approve. None opposed. Motion carried.

Highway Superintendent, Shawn Spellacy:

No report.

Planning Board Report, Pierre Pomainville:

- The Wind Law proposal is about done and will be turned over to Colin Loomis for review.
- Next Meeting is April 6th. A presenter will be coming to talk about the online code book proposal. That presentation will be at 6pm with regular meeting to follow at 7pm.

County Legislators Report:

Rick Perkins:

- March 7th,2022; County Board meeting there were 35 resolutions. Most were normal annual resolutions with ten modifications to the budget/grants.
- We had 16 agreements/contracts to be signed.
- We had a resolution authorizing the filling of 23 vacant positions.
- Resolution approving bad debt write off for the probation dept.
- Resolution proclaiming March as colorectal cancer awareness month.
- Resolution proclaiming March as problem gambling awareness month.
- Resolution authorizing roadside mowing contracts.
- Resolution approving federal aid highway project agreement for the final design of the County route 35 bridge over Trout Brook
- Resolution approving federal aid local project for the right of way on the Lazy River Road Bridge over the Grasse River project.
- Resolution in support of all-terrain vehicle and snowmobile access on the recently acquired NYS Conservation easement lands known as the South Branch Grasse River Tract and the Cranberry state forest.
- At a special meeting. Appointed Joe Seeber as new DSS commissioner.

Regular Monthly Town of Pierrepont Board Meeting, March 29, 2022
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617

- Approved raise for County Administrator.

If anyone has questions, feel free to reach out to me.

CORRESPONDENCE:

Jane Powers reported:

- Jody Wenzel will be here to do this year's safety inspection for municipalities. He is from the county. He will meet me here at 10am on April 6th to inspect the Town Hall and then the Town Highway office.
- Warning received from US Government about potential for increased cyber attacks and malicious activities by Russia against the United States. Email received to be aware when using computer systems, etc..
- Letter from Steve Button and Jody Wenzel announcing several OSHA/PESH training days for Fire Depts., Rescue squads, and municipalities. The training is voluntary and offered free of charge.
- List of grants available was provided for the month of March from the County Planning office.

NEW BUSINESS:

- Camera system for the Town Hall and Highway Dept. Garage. NCC systems has provided a quote to install camera systems for both facilities. \$5,249 for the Town Hall and \$4,553 for the Highway garage. Discussions have been held. Motion to approve the purchase and installation of those systems made by John Glasgow, seconded by Dan Huntley. All voted to approve. None opposed. Motion carried.
- Hiring a Handyman(Building Maintenance person). We have discussed this with Mark Davis. We have agreed to \$20.00/hour with a minimum of \$20 per call and a maximum of 20 hours per week. He will be under contract which means he will submit vouchers for the time spent. Duties could include anything that we need assistance with as far as building maintenance. Motion to approve made by Chad VanBrocklin, seconded by Roger Murray. All voted in favor. None opposed. Carried.
- Grant writing: Peggy Mousaw introduced herself. She gave information regarding the ARPA grants/funds. She outlined the requirements for a municipality regarding the deadlines and reporting requirements related to the ARPA grants/funds. Mandatory report due April 30th, 2022 for anyone who received ARPA money. Much discussion was held regarding the setup and reporting deadlines for ARPA funds. She made the Board aware that she is available as a resource.
- Brooks Washburn proposal for the Town Hall front entrance alterations. Roger Murray presented the proposal. The purpose is to bring the electrical and front entrance up to date. Other items could be added later as needed. Motion made by Roger Murray to accept the proposal not to exceed \$22,500 for the services they have offered. A copy of which is with the Town Clerk. Motion seconded by Dan Huntley. All voted to approve the motion. None opposed. Motion carried.
- Atlantic Testing proposal for limited hazardous materials survey services for the Town Hall Building. Roger Murray described that this is for lead and asbestos testing which must be completed before building renovation/repairs. Estimated cost \$4,901. Roger Murray indicated that based on his discussions with ATL, there would not be additional costs for the walk-through survey of the Town Garage. However, we will follow up on that. Dan Huntley moved that we accept the Atlantic Testing proposal as written, seconded by John Glasgow. All voted to approve the motion. None opposed. Motion carried.

Regular Monthly Town of Pierrepont Board Meeting, March 29, 2022
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617

- Resolution to approve Standard Workday for NYS Retirement to include Darren Richards. It has to be posted before he can be put on retirement. A routine procedure. Motion to approve made by Chad VanBrocklin, seconded by Dan Huntley. All voted to approve the motion. None opposed. Motion carried.

UNFINISHED/OLD BUSINESS:

- Historic signs painting; The highway crew will take one sign down to get the process started. Joann Lincoln has offered to paint one as a trial to see how it goes. There is a total of four signs yet to be refurbished and painted.

GENERAL FUND Transfers and/or Vouchers:

- Transfer: A1990.4 contingency \$ 800.00 transferred into A1910.4 Insurance \$ 800.00. Motion made to approve by John Glasgow, second by Chad VanBrocklin. All voted to approve. None opposed.
- General Fund Voucher; Abstract #3, Vouchers #69-103, for \$14,854.36. Motion to approve by Roger Murray, second by Chad VanBrocklin. All approved. None opposed.

HIGHWAY FUND VOUCHERS:

- Highway Dept. Abstract #3; Vouchers # 44-75, total \$78,100.34. Motion to approve by Chad VanBrocklin, second by John Glasgow. All voted to approve. None opposed.

Courtesy of The Floor:

- Dahl McCormick applauded the decision to hire Mark Davis to help with building maintenance. He also thought a monthly report from Mark Davis would be good to have.
- Buddy Rouleau spoke to his concerns regarding subdivision requirements and if he will be required to re-do engineering for a sub-division project. Darren Richards offered information and stated that engineering plans that have sat idle for 10 years have to be re-submitted to the state. Best to check with the county. Richards stated he could help with that.
- Dan Huntley provided photocopies of an old postcard from 1912 showing the Town Hall with writings about a basketball game played against the Pierrepont Basketball team. His Mother shared it with him. The game was in the Town Hall. Pierrepont won the game 44-21 on the smallest court the writer had ever played. Very interesting.

ADJOURNMENT:

Motion to adjourn meeting at 7:57 pm. Motion made by D. Huntley, second by R. Murray. All voted to approve. None opposed.

Meeting minutes prepared by Town Clerk, Olla Filiatrault.

NOTE: Next Board meeting is 04-26-2022 at 7:00 PM.

Regular Monthly Town of Pierrepont Board Meeting, March 29, 2022
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617