

Regular Monthly Town of Pierrepoint Board Meeting, July 30, 2024
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617

Present:

Jane Powers, Supervisor
Julian "Olla" Filiatrault, Town Clerk
Robert Moulton, Highway Superintendent
Laurie Hance, Assist. to Supervisor

Councilpersons: Roger Murray

John Glasgow
Chad VanBrocklin
Shawn Spellacy

Meeting attendees/Public: Rick Perkins – Legislator; Amy Hunt - Assessor
Mercy Spellacy; Fred Green; Jamie VanBrocklin; Mollo Vincenzo; Simona Liguori.

Regular Meeting: 6:26PM Called to order.

Pledge of Allegiance

EXECUTIVE SESSION, A ZOOM MEETING with Dylan Harris, Town Attorney:

Motion made by Roger Murray, seconded by John Glasgow, with all in favor to go into **Executive Session for the purpose of the discussion of Article 7, Erie Boulevard.**

The Board adjourned the regular meeting to move to executive session at 6:28p.m.
Invited to executive session: Laurie Hance; Olla Filiatrault; Bob Moulton.

The Board returned from executive session at 6:58p.m. The regular meeting was reconvened at 6:58p.m.

Motion made by Chad VanBrocklin, seconded by Shawn Spellacy, all in favor to go back into the regular meeting.
Action taken in executive session.

Minutes Approved:

- **Motion** to approve the minutes of Last Board Meeting June 26, 2024 by Shawn Spellacy, second by John Glasgow. No discussion. All voted to approve. None opposed. Motion carried unanimously.
- **Motion** to approve the minutes of Bid Opening Meeting June 26, 2024 by Roger Murray, second by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried unanimously.
- **Town Hall Bathrooms** renovation discussion was held. The second set of bids for the project were received and the low bid of approximately \$90,000 was received the same as their first bid. Chad VanBrocklin added that he didn't think anyone would disagree that those bathrooms need some work, but we didn't expect 00000anywhere close to that amount of money and that kind of what shocked us. Roger Murray added that he felt that it would eventually need to be done one way or the other, especially once anything was done inside the building to bring it up to code for disability. Shawn Spellacy stated we should go ahead with it. Roger Murray stated the cost will only go higher over time. Jane Powers asked if Sparx Construction, the low bid, would be back to do the bathrooms and Roger Murray said he expected they would as they bid on it twice.

Motion to accept the bathroom project low bid (Sparx) made by Shawn Spellacy, second by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried unanimously.

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DEPARTMENT REPORTS:

County Legislator: Rick Perkins

Legislator, Rick Perkins submitted report of September July 1, 2024, County Legislature Board Meeting. It is available upon request.

Councilman Chad VanBrocklin questioned about the first amendment activist who visited the County offices and made recordings. Legislator Perkins described the situation and gave an overview of what happened and that the offices are better prepared now with proper signage, etc...

**Legislator Rick Perkins left the meeting at 7:10pm*

Supervisor, Jane Powers:

- Everything looks good and accounts are balanced. Necessary transfers will be made later in the meeting.
- Laurie Hance added that all the board members received their audit report that was sent into the state for 2023, and this time it gives a three-year comparison and this time we are in excellent shape. We are not in fiscal distress. Notice for all three years, the budget has been almost perfect. We have recovered from any fiscal distress related to any previous fiscal problems occurring in previous town administration.
Roger Murray added that I think we owe Laurie a thank you for all the hard work she has been doing. She did this plus all the extra work we got hit with last year.
- **Motion** to approve Supervisor's report made by Roger Murray, second by John Glasgow. No discussion. All voted to approve. None opposed. Motion carried unanimously.

Highway, Bob Moulton:

- Bob Moulton submitted a written report of recent Highway's activities. The report is available on request. I'll answer questions if you have any. The last couple days we have been blacktopping on Tucker Rd. and doing our dirt roads. Curran came in and ground up the brush pile. Every couple of years is planned to grind the brush pile depending on storms etc. They do not grind stumps.
Chad VanBrocklin questioned if highway employees are there when people bring brush in. Bob Moulton said that some residents have had access in the past to let others in and it hasn't been a problem the last couple years, but he has been monitoring what is going in there and locks could be changed if necessary. Chad VanBrocklin also mentioned the possible use of a cell camera to monitor that people are not dumping stumps. John Glasgow said it's residents only. Bob Moulton confirmed that it's for Pierrepont residents only to put brush there from their property. Chad VanBrocklin stated he believed it's not really used much by people in other parts of the town. It's mainly for Hannawa residents. He stated it is quite an expense every couple of years. Other board members mentioned that it is available to be used by all town residents.
- **Motion** to approve Highway's report made by Shawn Spellacy, second by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried unanimously.

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Town Clerk, Olla Filiatrault:

- Written report submitted. Available for review.
TOTAL REVENUE DISPERSED \$ \$412.66. Rabies clinic donations were \$205.00.
- **Motion** to approve report for the month of June 2024 made by Roger Murray, second by Shawn Spellacy. No discussion. All voted to approve. None opposed. Motion carried unanimously.

Code Enforcement, Darren Richards reported:

- 9 Building permit issued with the **total** \$270.00 collected.
- Code Enforcement Officer, Darren Richards, was not able to attend the meeting.
- **Motion** to approve Code Enforcement Officer's report made by John Glasgow, seconded by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried unanimously.

Assessor, Amy Hunt:

- Amy Hunt provided a copy of the Assessor's report, totals for the 2024 assessment roll. The report is available upon request.
- Amy Hunt gave an update regarding the church building that is next to the Town Hall. I took the church next door off the exemption this year. She said she had some residents come in concerned about that. She said she explained it hasn't been used in the past ten years as a church and if they could find otherwise to let her know. She said that the residents did find that a wedding was done in 2014 and a baptism in 2015. She stated she is not going to put it back on as exempt. You have to re-apply every year to renew your exemption. She stated that no one ever renewed the exemption. Also, they don't have a mailbox, it all goes here. I changed the mail address to go there and any mail that goes there will be returned, return to sender. I gave them an exemption application to fill out from scratch. I haven't heard back from them. As of right now it has been removed. They will have much to do to make it exempt again.

Laurie Hance stated that she received a call from resident Barb Daniels. She said that Barb told her expenses were the responsibility of the community center and that there was money for a new roof etc.. Also, Barb thought the Town owned the building, which they do not. Laurie stated we talked to the Town Attorney and that is not the case. Barb Daniels indicated there are funds available to take care of it. There was also discussion about who has keys to the building.

Roger Murray questioned what indicates use of the building for exemption purposes. Amy Hunt explained what they would need to become exempt with some form of religious or not-for-profit organization could being possible.

- **Motion** to approve Assessor's report made by Chad VanBrocklin, second by Roger Murray. No discussion. All voted to approve. None Opposed. Motion carried unanimously.

**Assessor left the meeting at 7:32p.m*

Planning Board Report,

No report. Planning Board Chairman, Pete Pomainville was not able to attend the meeting. The next meeting will be held on August 7, 2024.

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Courtesy of The Floor:

Resident, Simona Ligouri questioned the Board if there is an update on Underhill Drive.

Supervisor Powers responded that we do not have an update. We did get notice of a court case that has been filed. Until we get more information from our attorney, we will not be discussing that.

Simona Ligouri stated that she did not believe her problem was related to the other neighbor. She did not believe it was the same creek(stream) and why they could not discuss the downstream and not their neighbor's problem.

Highway Superintendent, Bob Moulton added we don't know exactly what they are filing for. We have not gotten papers on that yet. It's in our Attorney's hands and we can't answer until we get more information. Moulton

stated that unfortunately, we will need to wait for now. What is done to one property may affect you.

Simona Ligouri questioned what the timing is. Jane Powers stated that the Attorney is on vacation right now.

Powers stated she called him today and he is on vacation.

Roger Murray stated as Bob has stated we do not necessarily have to follow the plan given to us by the engineer.

There may be alternatives to that. And, we cannot proceed until we see the claim exactly that has been filed against us.

Simona stated she is there to work together to find a solution and will be back next month.

**Simona and Mollo left the meeting at 7:42 p.m.*

CORRESPONDENCE:

- No correspondence for this month.

NEW BUSINESS:

- No new business for this month.

UNFINISHED/OLD BUSINESS:

- Postwood Park Facility Up-grades (SEQR). Potsdam will be the lead agency. Roger Murray stated we already approved of that. Jane Powers already signed it.
- **Motion** to set the date for Public Hearing for Local Law #1-2024, Code Adoption on Tuesday, August 27, 2024 at 6:30 p.m., made by Chad VanBrocklin, seconded by John Glasgow. No discussion. All voted to approve. None opposed. Motion carried unanimously. The Public Notice will be published in 3 medias.
- Article 7. Erie Boulevard. **Motion** to approve Dylan Harris's recommendation regarding Erie Boulevard made by Roger Murray, seconded by John Glasgow. No discussion. All voted to approve. None opposed. Motion carried unanimously.
- Street lights (decorations). Councilman Murray stated that he spent an hour on the phone with National Grid. The person he had been talking with has moved to another position and he has not been able to get anyone to respond. He will continue to work at it.
- Town hall project. The accessibility ramp? Shawn Spellacy stated as long as we have plans, we could put it out to bid and see what happens. Roger Murray commented that we could see if we can get three bids for the ramp project and what it might cost.

Also, Roger Murray commented that there is a problem now with our new curtains no longer fitting because of the way the contractor finished the window jambs, and the contractor was forewarned that they would need to construct the jambs in such a way that the curtains would be able to go back in. The architect will be coming in to create a punch list for the entire recent project and it will be discussed at that time, and it will need to be dealt with.

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GENERAL FUND TRANSFERS:

- **Motion** by Chad VanBrocklin, seconded by Shawn Spellacy to approve General Fund Transfer \$500.00, from Insurance A1910.4 to Central Printing A1670.4. No discussion. All voted to approve. None opposed. Motion carried unanimously.
- **Motion** by Roger Murray, seconded by Shawn Spellacy to approve Highway Fund Transfers \$116,495.00, from General Saving Account (Due to from/account) to DA5130.2 Equipment Purchase, until truck bond is completed. No discussion. All voted to approve. None opposed. Motion carried unanimously.
- **Motion** by Shawn Spellacy, seconded by John Glasgow to approve Highway Fund Transfers \$50,000.00, General Saving Account (Due to/from account) to General Repairs CE DA5110.4. No discussion. All voted to approve. None opposed. Motion carried unanimously.

GENERAL FUND VOUCHERS:

- **Motion** by Chad VanBrocklin, seconded by Roger Murray. No discussion. None opposed. All in favor to authorize payment of the **General Fund Abstract #7, Vouchers #198-235, Total of \$124,446.59**

HIGHWAY FUND VOUCHERS:

- **Motion** by Shawn Spellacy, seconded by John Glasgow No discussion. None opposed. All in favor to authorize payment of the **Highway Fund Abstract #7, Vouchers #154-178, Total of \$168,978.32**
- Admin, Laurie Hance explained the process for CHIPS and timing of payments. She would like the Board to sign as in the past to make those payments as approved by a majority of the board to be paid as the invoices come in.

Motion to approve those payments made by John Glasgow, second by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried unanimously.

ADJOURNMENT:

- **Motion** to adjourn meeting at 8:02 p.m. Motion made by Roger Murray, second by Shawn Spellacy. No discussion. All voted to approve. None opposed. Motion carried unanimously.

Meeting minutes prepared by Town Clerk, Julian "Olla" Filiatrault.
Respectfully Submitted, Julian "Olla" Filiatrault, Town Clerk