

Regular Monthly Town of Pierrepont Board Meeting, January 31, 2023
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617

Present:

Jane Powers, Supervisor
Julian "Olla" Filiatrault, Town Clerk
Shawn Spellacy, Highway Superintendent
Laurie Hance, Asst. to Supervisor

Councilpersons:

Roger Murray
John Glasgow
Daniel Huntley
Chad VanBrocklin

Meeting attendees/Public: Rick Perkins – Legislator; Darren Richards – Code Enforcement; Pierre Pomainville - Planning Board; Mercy Spellacy; Fred Green; Bob Moulton.

Regular Meeting: 6:59PM Called to order.

Pledge of Allegiance

Minutes Approved:

- Minutes of Last Board Meeting December 27, 2022. **Motion** to approve by Roger Murray, second by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried.
Dan Huntley, Councilman questioned if the cars that had been parking overnight in the Town Hall parking lot had stopped doing that. It was reported that they had left and have not returned.
- Minutes of Organizational Meeting, January 5, 2023. **Motion** to approve by John Glasgow, second by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried.

DEPARTMENT REPORTS:

Supervisor, Jane Powers:

- December report. Written report available upon request.
- Asst. to Supervisor, Laurie Hance stated that all accounts are in excellent standing at this point in time.

Motion to approve report made by Chad VanBrocklin and second by Roger Murray. No discussion. All voted to approve. None opposed. Motion carried.

Town Clerk, Olla Filiatrault:

- Written report submitted. Available for review.
- Clerk's Annual report. Total 2022 State, County and Local revenues submitted were \$6,534.25.
- December report. The amount remitted to the Supervisor was \$161.00, to NYS Agriculture and Markets: \$7.00, and to State Health Dept. for Marriage Licenses: \$45.00.
- **Motion** to approve report for the month of December 2022 made by Dan Huntley, second by John Glasgow. No discussion. All voted to approve. None opposed. Motion carried.

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Code Enforcement, Darren Richards reported:

- Darren Richards submitted a written report of recent Code Enforcement's activities. The report is available upon request.
- Darren stated that it was a slow month for new building permits (0). He stated he has been helping people with subdivisions, pre-construction meetings and closed out some 2022 permits including certificates of occupancy. Also, has started gathering data for 1023 Dept. of State report due next month. Also, work continues with the Planning Board and the General Code Book project. Councilperson, Dan Huntley, complimented Darren Richards on his presentation at a recent County meeting where he provided much information regarding the responsibilities of local code officers.
- **Motion** to approve Code Enforcement Officer's report made by Roger Murray, seconded by John Glasgow. No discussion. All voted to approve. None opposed. Motion carried.

Assessor, Amy Hunt:

- Amy Hunt submitted a written report of recent Assessor's activities. The report is available upon request.
- Her report stated that tax bills have been sent out and the phone is ringing with questions. Also, she sent all residential property owners a postcard informing them of the senior low-income exemption.
- **Motion** to approve Assessor's report made by Dan Huntley, second by Chad VanBrocklin. No discussion. All voted to approve. None Opposed. Motion carried.

SLC Legislator, Rick Perkins:

At the St. Law. County Full Board Meeting:

- 35 resolutions/10 modifications to the budget
- 9 agreements/contracts to be signed
- Resolution authorizing the filling of 11 vacancies positions
- 2 grant resolutions
- Elected Dave Forsythe for the Chairman of the Board and myself as Vice Chairman
- Resolution requesting NYS environmental facilities Corp include all bodies of water in the septic system replacement program for St.Law county
- Resolution correcting and refunding erroneous taxes
- Resolution adopting the use of the county-owned machinery
- Resolution for bank depositories and investment of county funds
- Resolution authorizing petty cash accounts and departmental cash drawers
- Resolution opposing any alterations to NYS law that would change the mission and function of Soil and Water districts without input from the County board of legislators and supervisors, NYS farm Bureau, NYS Dept. of Agriculture and markets, and the four-way partnership of the Soil and Water district system that include natural resources conservation services, NY association of conservation districts, the State committee, and the employee associations
- A proclamation of the month of January as national slavery and human trafficking prevention month
- Resolutions appointing Steve Button as County Attorney and James McGann as the Public Defender
- Resolution authorizing a Blanket Bond in lieu of individual sureties for county officials and employees

If anyone has any questions, please feel free to reach out to me. Rick

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Planning Board Report,

- Pierre Pomainville updated:
- We held a meeting in January and proceeded with our work on the general code. We were given 79 questions to answer and will be working on that next. It's a large project.
- Planning Board requested a laptop(chromebook) for use by the planning board. Discussion was held by board members. Chad VanBrocklin stated that it might be more useful for the planning board to have a laptop to take home and use rather than use the one designated for use in the town hall. The approximate cost of a chromebook was estimated at \$300.
- Roger Murray stated that they will think more about that and should have an answer within a month.
- Pierre Pomainville also reported that the Planning board had another very useful 2-hour training this month.
- Discussion was held regarding the volume of printing being required by the Planning Board and that more of that could hopefully be done by the Planning board in the Code Office, especially during very busy times for the Town Clerk.

CORRESPONDENCE:

- A letter from Department of Taxation and Finance,
Taxing jurisdictions that offer property tax exemption to volunteer firefighters and ambulance workers must transition to a newly authorized statewide exemption within three years.
Laurie Hance stated that she had several calls on that from departments. We would have to pull the old(original) one adopted by the town and update to the new. It must be done within three years. Eligibility is for active members and it is up to the Fire Chief to decide the list of active members. More discussion is needed.
- A letter from NYMIR,
U.L Listed Electrical Surge Protection Devices Reduce Potential for Damaging Power Surges
- Laurie Hance, Town Court Clerk received a Continuing Court Clerk Education (CCE) Certificate Completion for 2022 calendar year.
- A letter from Hon. Bradley Filiatrault, Town Justice, to Supervisor, Jane B. Powers, informing the Supervisor that the records and town docket for the Town of Pierrepont Town Court for calendar year 2022 are available for examination.
- Second notice of senior citizen eligibility for property taxes.

NEW BUSINESS:

- Intermunicipal Cooperation Agreement 2023 with town of Colton.
Jane Powers recommended that this should be set aside. Roger Murray agreed.
Jane Powers will call Colton to discuss.
Shawn Spellacy stated they have worked well for many years with the Town of Colton.
- **Motion** to accept Resolution No. III - 2023 Holding Harmless St. Lawrence County providing services 2023 made by Roger Murray, second by John Glasgow. No discussion. All voted to approve. None Opposed.
Motion carried.

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UNFINISHED/OLD BUSINESS:

- Raqueteers Contract: Roger Murray stated he has talked with them. He discussed with Don Potter and a list of how they can help with the Neighborhood Center/Food Bank, the Museum, and in other areas will be submitted to the group. They are requesting \$1500 for their group, but only after they accomplish tasks for the Town as per the established list.

GENERAL FUND VOUCHERS:

- General Fund; Abstract # 1, Vouchers #1-57, **Total of \$138,121.10. Motion** to approve made by Dan Huntley, second by Chad VanBrocklin. No discussion. All approved. None opposed. Motion Carried.

HIGHWAY FUND VOUCHERS:

- Highway Fund; Abstract # 1, Vouchers # 1-28, **Total of \$51,057.20. Motion** to approve made by John Glasgow, second by Roger Murray. No discussion. All approved. None opposed. Motion carried.

Courtesy of The Floor:

- No comments from the public.

Motion made by Dan Huntley, seconded by Roger Murray, to go to into the Executive Session for the purpose of the discussion of Salaries for ZBA & Planning Board members, to appoint new ZBA chairperson, purchase of Adjoining Property to Town Hall and upgrade of Highway Garage. No discussion. All voted in favor. None opposed.

The Board adjourned the regular meeting to move to executive session at 7:36pm.

Invited to executive session: Planning Board chairperson Pete Pomainville and Highway Superintendent Shawn Spellacy.

The Board returned from executive session at 8:35pm. The regular meeting was reconvened at 8:35pm.

Motion made by Dan Huntley, seconded by Chad VanBrocklin, all in favor to go back into the regular meeting. No action taken in executive session

ADJOURNMENT:

Motion to adjourn meeting at 8:35 pm. Motion made by John Glasgow, second by Roger Murray. All voted to approve. None opposed.

Meeting minutes prepared by Town Clerk, Julian "Olla" Filiatrault.

Respectfully Submitted, Julian Filiatrault, Town Clerk

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