

**Regular Monthly Town of Pierrepont Board Meeting, April 30, 2024**  
**County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617**

**Present:**

Jane Powers, Supervisor  
Julian “Olla” Filiatrault, Town Clerk  
Robert Moulton, Highway Superintendent  
Laurie Hance, Assist. to Supervisor

**Councilpersons: Roger Murray**

John Glasgow  
Chad VanBrocklin  
Shawn Spellacy

**Meeting attendees/Public:** Darren Richards – Code Enforcement; Pierre Pomainville - Planning Board; Peter Wyckoff - ZBA  
Mercy Spellacy; Jamie VanBrocklin; Fred Green; Brian Deckert; Simona Liguori; Eric Wright; Jon Graham; Dan Manor.

**Regular Meeting: 7:00p.m. Called to order.**

**Pledge of Allegiance**

**Minutes Approved:**

- Minutes of Last Board Meeting March 26, 2024. **Motion** to approve by John Glasgow, second by Roger Murray. No discussion. All voted to approve. None opposed. Motion carried unanimously.

**County Legislator Report:**

Legislator, Rick Perkins submitted a report of the April 1, 2024, County Legislature Board Meeting. It is available upon request.

**DEPARTMENT REPORTS:**

**Supervisor, Jane Powers:**

Everything looks good. We will have some transfers later in the meeting.

- **Motion** to approve Supervisor’s report made by Chad VanBrocklin, second by Shawn Spellacy. No discussion. All voted to approve. None opposed. Motion carried unanimously.

**Highway Superintendent:**

- Bob Moulton submitted a report which is a summary what has been done as of April 2024, available for review.

**Motion** to approve report for the month of April 2024 made by Shawn Spellacy, second by Roger Murray. No discussion. All voted to approve. None opposed. Motion carried unanimously.

**Town Clerk, Olla Filiatrault:**

- Written report submitted. Available for review.  
Revenue paid to Supervisor \$ 161.00  
Ag & Markets (spay/neuter program) \$ 22.00.  
TOTAL REVENUE DISPERSED \$ 183.00
- **Motion** to approve report for the month of March 2024 made by John Glasgow, second by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried unanimously.

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**Assessor, Amy Hunt:**

- No report submitted.

**Code Enforcement, Darren Richards reported:**

- 7 Building permit issued with the **total** \$175.00 collected.
- Darren Richards reported: Doing a lot of inspections as needed.
- Jane Powers mentioned that the Town of Fine does not have a Code Enforcement Officer and the Town Supervisor from there has requested that you(Darren Richards) would cover that. Darren Richards mentioned that he hoped it would just be temporary to help them out. No problems for Pierrepont are anticipated. However, if any issue arises, it will be addressed if needed.
- **Motion** to approve Code Enforcement Officer's report made by Roger Murray, seconded by John Glasgow. No discussion. All voted to approve. None opposed. Motion carried unanimously.

**Planning Board Report:**

Pierre Pomainville updated: Had an interesting April meeting. The Dollar General subject took up most of the meeting. We saw their site plan for the first time and there was discussion. The General Code books are being published. I will give one to Olla (Town clerk) and the other groups as needed. Next is to go to the county and get their approval. We could go digital with the book on our website, possibly in July.

- Planning Board meeting with public, Wednesday, May 1, 2024, about the Dollar General project in Hannawa Falls.
- Roger Murray asked if the Board could meet With Pete Pomainville and Darren Richards to get more information about the dollar general project.
- **Motion** to approve Planning Board's report made by Shawn Spellacy, seconded by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried unanimously.

**Courtesy of The Floor:**

- Simona Liguori (resident)questioned: What the status of the report is regarding the stormwater study in her residential area.  
Highway Superintendent, Bob Moulton explained that the report is nearly done by the engineer and that there is a lot of detail required in the report. It's important to get the plan as correct as possible so we won't have a problem in the future.  
Brian Deckert questioned if it's possible to pipe through the whole system. Bob Moulton replied that the Town needs to have access to whatever is put in place and that could be difficult depending on how the system is set up. Further questions and answers continued about what could or could not possibly happen with the drainage system and how it might affect other residents. Deckert also questioned what the timeline is going to be. Moulton replied that after the report comes, it will depend on how it can be budgeted. It's not in our regular budget now. Both Bob Moulton and Roger Murray stated, we don't know what it will cost yet until we get the report and put some numbers to it.  
Simona Liguori and Brian Deckert left the meeting at 7:34p.m.

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**CORRESPONDENCE:**

- Dog Control Report from Ag & Markets: services were rated “Satisfactory.”
- A notification from the Board of Elections outlining the election changes that have been put in place by the State regarding when elections will be held for most municipal offices. Judicial offices are exempt from the change and will remain as they are now.
- A report from Association of Town: Impact of Towns. Final Executive Budget Summary. Laurie Hance explained some of the funding changes and some that did not change as expected.
- A newsletter from NYS Comptroller’s Local Government & School Accountability  
Darren Richard stated: Revitalization grant monies should not be overlooked and that even a small town like Pierrepont might be able to get some grant money as others have. He explained the process further. Councilman Shawn Spellacy added there’s a lot of potential, but my concern is the cost of maintenance once we get something. We need to be careful not to build what we can’t maintain.  
Further discussion was held about grant writing and the potential for the town to get more grant money.
- A letter from Jones Hacker Murphy Attorneys & Counselors at Law: Slic Network Solutions Lawsuit. It involves the assessment of their property.
- A letter from Volunteer Transportation Center: a request for the 2024 town allocation.  
Laurie Hance stated: the Town of Pierrepont decided not to participate in that.
- An e-mail from NYS Association of Town Superintendent of Highway: DOT Capital Budget adopted; Highway Funding restored to last year’s level.
- Wastewater Surveillance update on local wastewater. We get this every month.
- Et Cetera: a report from Federal Courts.
- An e-mail from Corey Mousaw, Brooke Washburn: a schedule of windows project. The windows are currently being replaced in the Town Hall. Also, a schedule of the siding replacement also.
- Supervisor Powers signed a memorandum of Inter-Municipal Agreement between Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES and Town of Pierrepont: they are providing drug testing for the Highway employees.

**NEW BUSINESS:**

- Grievance Day for the Town of Pierrepont will be held on Friday, May 31, 2024, at the Pierrepont Town Hall.

**GENERAL FUND TRANSFERS:**

**Motion** by Shawn Spellacy, seconded by Roger Murray. No discussion. All approved. None opposed. Motion carried unanimously, to make the following General Fund Transfers:

- \$1,500.00 from A1990.4 Contingency to A8160.4 Refuse & Garbage contractual expense

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**GENERAL FUND VOUCHERS:**

- **Motion** by Chad VanBrocklin, seconded by John Glasgow No discussion. None opposed. All in favor to authorize payment of the **General Fund Abstract # 4 Vouchers #97-127, Total of \$19,280.67**

**HIGHWAY FUND VOUCHERS:**

- **Motion** by Shawn Spellacy, seconded by Roger Murray No discussion. None opposed. All in favor to authorize payment of the **Highway Fund Abstract #4, Vouchers #71-101, Total of \$53,019.89**

**Additional:**

- Town Clerk, Olla Filiatrault suggested moving the regular monthly meeting to 6:00 p.m. or 6:30 p.m. like other towns. Board members discussed not to make it too early for people who are working. Motion to approve changing the time of the monthly meeting from 7:00p.m. to 6:30p.m. for month of May to September, made by John Glasgow, seconded by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried unanimously.
- Highway Superintendent, Bob Moulton stated: I was asked to price out sheds for a clerk of works office. I have checked into it and have prices for you to look at. It could be a shed we could use also after the project was completed. Also, I have storage trailers lined up that will be needed to organize for the building project. Further discussion was held regarding possibilities for the clerk of works trailer.
- Some discussion was held regarding the status of the Town highway garage project. Laurie Hance explained what the status of the paperwork from all parties is at this time.
- Also, entrance and exit signs for the town hall need to be just off the right of way of the state road. Bob Moulton reported on that subject and is working on it.
- The Christmas lighting project was discussed. Laurie Hance mentioned there is a support group interested in helping with that getting done. The idea is to get some lighted seasonal decorations on some light poles.

**ADJOURNMENT:**

- **Motion** to adjourn meeting at 8:20 p.m. Motion made by Roger Murray, second by Shawn Spellacy. No discussion. All voted to approve. None opposed. Motion carried unanimously.

Meeting minutes prepared by Town Clerk, Julian "Olla" Filiatrault.  
Respectfully Submitted, Julian "Olla" Filiatrault, Town Clerk