

Regular Monthly Town of Pierrepont Board Meeting, April 25, 2023
County of St. Lawrence, State of New York, 864 State Highway 68, Canton, NY 13617

Present:

Jane Powers, Supervisor
Laurie Hance, Assist. to Supervisor
Shawn Spellacy, Highway Superintendent
Laurie Hance, Assist. to Supervisor

Councilpersons: Roger Murray

John Glasgow
Chad VanBrocklin
Daniel Huntley

Absent: Julian "Olla" Filiatrault

Meeting attendees/Public: Brad Filiatrault, Justice; Pierre Pomainville, Planning Board; Peter Wyckoff, ZBA; Fred Green; Bob Moulton; Daniel Manor; Sondra Boucher; Mercy Spellacy

Regular Meeting: 7:00PM Called to order.

Pledge of Allegiance

Minutes Approved:

- Minutes of Last Board Meeting March 28, 2023. **Motion** to approve by Dan Huntley, second by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried.

DEPARTMENT REPORTS:

Supervisor, Jane Powers:

- Jane Powers, Supervisor, stated everything looks good with accounts.
- Laurie Hance mentioned a grant that she applied for and approximately \$260,000 is anticipated. Her question was to ask the board what account they would like that money placed. Board members discussed the options with her and the consensus after much discussion was that it would be best to place the anticipated funds into the general savings account which allows it to be used and/or moved into other accounts as needed for future needs.
- Motion to approve to take recent grant money and put into the General Saving account, made by Roger Murray, second by John Glasgow. No further discussion. All voted to approve. None opposed. Motion carried.
- **Motion** to approve Supervisor's report for the month of March 2023 made by Chad VanBrocklin, second by Dan Huntley. No discussion. All voted to approve. None opposed. Motion carried.

Town Clerk, Olla Filiatrault:

- Written report submitted. Available for review.
- The amount remitted to the Supervisor was \$243.10, to NYS Agriculture and Markets: \$28.00, and to NYS Environmental Conservation: \$18.90.
- **Motion** to approve Town Clerk's report for the month of March 2023 made by Roger Murray, second by John Glasgow. No discussion. All voted to approve. None opposed. Motion carried.

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Code Enforcement, Darren Richards reported:

- Written report submitted. Available for review.
- 7 Building Permits and 2 CUPs issued with the **total** \$150.00 collected.
- Some board member discussion was held regarding rumors of solar farms possibly developing in the township. Nothing has officially been received by the town regarding this matter yet. Pierre Pomainville stated he has given a copy of the town solar law to Darren Richards.
- **Motion** to approve Code Enforcement Officer's report for the month of April 2023 made by Chad VanBrocklin, seconded by Dan Huntley. No discussion. All voted to approve. None opposed. Motion carried.

Assessor, Amy Hunt:

- Amy Hunt submitted a written report of recent Assessor's activities. The report is available on request.
- Grievance day is May 23rd, 2023.
- **Motion** to approve Assessor's report made by John Glasgow, second by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried.

Planning Board, Pete Pomainville:

- Pete Pomainville reported they had a good meeting in April. They had a couple of people come in and show us designs of their properties and projects they want to do. One was Northeast Gravel and we reviewed those drawings. The other was Pierrepont Cider which is nearby. We also looked over Mike Ward's proposal for a storage building.
- Next week on the 3rd, we are going to have a public meeting at 7:00pm on Pierrepont Cider and at 7:10 Northeast Gravel. Then will have discussions about what we are going to do from that point on.
- We are still working on the General Code. We are down to 43 questions we still must go through.
- **Motion** to approve Planning Board's report made by Chad VanBrocklin, second by Dan Huntley. No discussion. All voted to approve. None opposed. Motion carried.

County Legislators, Rick Perkins:

- Written report submitted. Available for review.

CORRESPONDENCE:

- A letter from Jody C. Wenzel-Risk Manager, St. Lawrence County Self Insurance Plan. No deficiencies were found at the town hall. There were numerous deficiencies found at the highway garage. Policies need to be written and posted.
- An e-mail from Mildred Shehab, ERTC Summary regarding the grant for the Town. Employee retention related grant.
- An e-mail from US Federal Highway Administration Funding Opportunity update. Grants for roads.
- An e-mail from Pierre Pomainville, Planning Board Chairperson; regarding the approval of training hours.

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Motion to approve the 1.5 hours training hours credit for the Planning Board and ZBA members who attended General Code Webinar Training on March 15²⁰²³ made by Dan Huntley, second by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried.

NEW BUSINESS:

- Appointment of ZBA alternate member, Jerry Filiatrault for 2023.

Motion to appoint Jerry Filiatrault as an alternate of Zoning Board Appeals made by Chad VanBrocklin, second by Roger Murray. No discussion. All voted to approve. None opposed. Motion carried.

UNFINISHED/OLD BUSINESS:

- Intermunicipal Agreements: Hopkinton, Parishville, Potsdam, Colton, Lisbon, Stockholm.

Motion to approve Town Supervisor Jane Powers to sign the agreements made by John Glasgow, second by Roger Murray. No discussion. All voted to approve. None opposed. Motion carried.

- Fireman's Real Property Tax Exemption Update.

Supervisor Jane Powers stated that she did talk to Ruth Doyle's office about them creating the exemption and then forwarding it to all the Towns so that the exemption can be applied consistently in all Towns. Jane said they are working on it at the county level.

- Public Meetings regarding Highway Building Project on Wednesday, April 26, 2023, at 7:00PM at Pierrepont Fire Hall and Thursday, April 27, 2023, at 7:00PM at Hounds Haven Hannawa Falls. Postcards went out and legal notice went out.
- Erie Boulevard Article 7 Update. I received a call from D. Harris. There is work and negotiation yet to be done on this matter. Dan Huntley asked if Roger Linden would be involved with this at some point and it was confirmed yes.
- Update from USDA. Laurie Hance gave an update on the USDA process for the Town Highway garage project. She discussed what would happen if the project was cancelled or delayed and that may set back any proposal for a significant time period. The USDA rep recommended that if we move ahead as we have already started there would be minimal delays as compared to starting over with a new and bigger project.

Laurie Hance stated that as of last week she had submitted all of the accounting required, as well as other required reports and financials, signed and dated. Five and ten year interest rates were acquired from NBT bank after meeting with Dave Moulton and the USDA has said that all the required steps have been met by us at this point. Except he is still looking for more from the architectural plan and a narrative of the project.

Overall, we are on schedule.

- AED Resuscitation. Discussion was held as to the need for these devices in the Town Buildings. Laurie Hance said we should get two, one for each building. They would need to be purchased and we must have pediatric capability also. Roger Murray moved that the town purchase two AED devices as needed, second by Dan Huntley. No discussion. All approved. None opposed. Motion carried.
- Roger Murray brought up that the Planning board had requested a Chromebook a few months ago.

Motion to approve the purchase of two chrome books for the Planning Board made by Roger Murray, second by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried.

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GENERAL FUND VOUCHERS:

- General Fund: Abstract #4, Vouchers #124-146, **Total of \$21,003.63 Motion** to approve made by John Glasgow, second by Roger Murray. No discussion. All approved. None opposed. Motion carried.

HIGHWAY FUND VOUCHERS:

- Highway Fund; Abstract #4, Vouchers #106-144, **Total of \$53,262.61. Motion** to approve made by Chad VanBrocklin, second by Dan Huntley. No discussion. All approved. None opposed. Motion carried.

Additional by Roger Murray: report on land purchases. They are well under way and nearly complete. Just clearing up the abstract on one of the properties but should be resolved without any problem within 2-3 weeks.

Courtesy of the Floor

- Sean O'Brien, SLC UnderSheriff, introduced himself and announced he is running for the position of ST. Law. Co. Sheriff. He discussed his experience and the operations of the Sheriff's department.
- Brad Filiatrault recommended that the Town adopt a Technology/Computer acceptable use policy for all Town employees as more and more technology is being distributed to and used by Town employees and board members.
- Dan Manor thanked the Board for arranging public meetings for Town Building projects. Complimented Laurie Hance for her work to acquire grants, etc., and she is a real asset to the town.

ADJOURNMENT:

Motion to adjourn meeting at 7:51PM pm. Motion made by Roger Murray, second by Chad VanBrocklin. No discussion. All voted to approve. None opposed. Motion carried.

Meeting minutes prepared by Town Clerk, Julian "Olla" Filiatrault.
Respectfully Submitted, Julian Filiatrault, Town Clerk