

**JANUARY 8, 2013  
TOWN OF PIERREPONT  
ORGANIZATIONAL MEETING**

**The Town Board of the Town of Pierrepont held their Organizational Meeting on Tuesday, January 8, 2013 at the Pierrepont Town Hall, commencing at 7:34 PM.**

<b>Present:</b>	<b>Supervisor</b>	<b>Thomas Latimer</b>
	<b>Councilmen</b>	<b>John McIntosh</b>
		<b>Neil Thomas</b>
		<b>Roger Murray</b>
		<b>Dahl McCormick</b>
	<b>Town Clerk</b>	<b>Melanie Thomas</b>
	<b>Highway Superintendent</b>	<b>Shawn Spellacy</b>
	<b>Town Justice</b>	<b>Robert Camp</b>

**Residents & Public:**

<b>Dawn Amo</b>	<b>Canton, NY</b>
<b>Mercy Spellacy</b>	<b>275 CR 29</b>
<b>Scott Sutherland</b>	<b>SLC Legislator</b>

Supervisor Thomas Latimer called the meeting to order at 7:34 PM.

**Judge Robert Camp administered the Oath of Office to:  
Councilman Roger Murray and Councilman Dahl McCormick**

**Motion** by Neil Thomas, seconded by Roger Murray, all in favor, to make the following appointments for the **Year 2013:**

**APPOINTMENTS:**

Deputy Supervisor	John McIntosh
Deputy Town Clerk	Dale J. Burns
Deputy Highway Superintendent	Laurie Hance
Administrative Assistant-Supervisor	Laurie Hance
	-Highway Superintendent Laurie Hance
	-Justice Laurie Hance
Budget Officer	Laurie Hance
Dog Control Officer	Jonathon Graham
Deputy Dog Control Officer	Bruce McDonald
Justice Clerk	Alta McCormick
Custodian (Buildings)	Mercy Spellacy
Custodian (Grounds/Trash Removal)	Patrick Regan
Historian	Barbara Daniels
Registrar	Melanie J. Thomas

Deputy Registrar	Dale J. Burns
Code Enforcement Officer	Alton Guyette
Attorney	Eric Gustafson
Legal Consultant	Charles Nash
Planning Board Chairman	vacant
Zoning Board of Appeals Adm. Chairman	Dale Vaughn
Board of Assessment Review Chairperson	Dale Vaughn

**Motion** by Dahl McCormick, seconded by John McIntosh, all in favor, to appoint Terry Reilly as Alternate Zoning Board of Appeals member.

**LIST OF ZONING BOARD OF APPEALS & PLANNING BOARD FOR RECORD--**

**ZONING BOARD OF APPEALS (FIVE-YEAR APPOINTMENTS)**

<u>MEMBER</u>	<u>APPT EXPIRES</u>	<u>NEEDS REAPPT.</u>
Dale Vaughn	annually	1-2014
William Enslow	12-31-2014	1-2015
Phillip Wagner	12-31-2013	1-2014
Harley Newton	12-31-2013	1-2014
Betty Vebber	12-31-2015	1-2016
Elaine Porter	12-31-2014	1-2015
Terry Reilly (alternate)	12-31-2013	1-2014

**PLANNING BOARD (FIVE-YEAR APPOINTMENTS)**

<u>MEMBER</u>	<u>APPT EXPIRES</u>	<u>NEEDS REAPPT.</u>
Rick Brewer	12-31-2014	1-2015
Helen Kenny	12-31-2014	1-2015
William Sloan	12-31-2014	1-2015
Randy Camp	12-31-2015	1-2016
Mark Rose	12-31-2013	1-2014

**Motion** by John McIntosh, seconded by Neil Thomas, all in favor, to approve the salaries for elected officials for 2013 as follows:

Supervisor	\$12,762.00
Town Clerk/Tax Collector	\$32,292.00
Councilmen (4 @ \$4,569.00)	\$18,276.00
Superintendent of Highways	\$59,956.00
Justice	\$12,576.00

**Motion** by Neil Thomas, seconded by Dahl McCormick, all in favor, to designate the following bank accounts for Town Officials:

<b>OFFICIAL</b>	<b>2013 BANK LIST</b>
Supervisor	NBT Bank, NA
Town Clerk	First Niagara, Potsdam
Tax Collector	NBT Bank, NA
Town Justice	Community Bank, NA

**Motion** by Neil Thomas, seconded by Roger Murray, all in favor, to adopt the **Procurement Policy for the YEAR 2013** as reviewed (see attached).

**Motion** by Dahl McCormick, seconded by Neil Thomas, all in favor, to adopt the **Workplace Violence Prevention Policy for 2013** as reviewed (see attached).

**Motion** by Roger Murray, seconded by John McIntosh, all in favor, to approve the salaries for Appointed Personnel for Year 2013 as follows:

**SALARIES FOR APPOINTED PERSONNEL FOR YEAR 2013**

Deputy Town Clerk	\$12.35	per hour up to \$6,350 per yr.
Justice Court Clerk	\$1,833.00	per year
Registrar of Vital Statistics	\$225.00	per year
Town Attorney	\$125.00	per hour
Board of Assessment Review		
Chairman	\$200.00	per year (+ \$50 per mtg for any extra mtgs)
Members (5)	\$150.00	per year (+ \$30 per mtg for any extra mtgs)
Adm. Assistant - Supervisor	\$16,015.00	per year
- Highway Supt.	\$ 8,899.00	per year
-Justice	\$ 10,680.00	per year
Budget Officer	\$225.00	per year
Dog Control Officer	\$12.35	per hour + mileage
Code Enforcement Officer	\$ 11,928.00	per year
Assessor	\$21,996.00	per year
Custodian -Buildings	\$ 3,684.00	per year
-Grounds/Trash Rem.	\$ 3,180.00	per year
Historian	\$750.00	per year
Zoning Board Chairperson	\$50.00	per hearing
Zoning Board Secretary	\$40.00	per hearing
Zoning Board Members	\$30.00	per hearing
Planning Board Chairperson	\$50.00	per meeting
Planning Board Secretary	\$40.00	per meeting
Planning Board Members	\$30.00	per meeting

**Motion** by Neil Thomas, seconded by Dahl McCormick, all in favor, to approve the following for the **YEAR 2013**:

- Mileage for personal vehicle utilized for town business: **\$.45 per mile**
- Fuel Oil #2 & Diesel Fuel for Garage and Fuel Oil #2 for Town Hall - At New York State Contract Price
- Official Newspaper for Year 2013: **Watertown Daily Times**, Watertown, NY
- Regular Town Board Meetings for 2013: 7:30 PM on the last Tuesday of every month (except January).
- Real Property Aged Exemption (maximum annual income ceiling limit):  
**\$18,000.00**

**Motion** by Dahl McCormick, seconded by John McIntosh, all in favor, to approve the Second Notice Fee for 2013 Taxes: **\$1.00**

**Motion** by John McIntosh, seconded by Dahl McCormick, all in favor, to adopt **Resolution #-I:2013: HOLDING HARMLESS THE COUNTY OF ST. LAWRENCE FOR PROVIDING SERVICE FOR 2013.**

**Motion** by Neil Thomas, seconded by Roger Murray, all in favor, to adopt **Rescue Contracts for the YEAR 2013 as follows:**

**RESCUE CONTRACTS FOR YEAR 2013:**

<b>COLTON RESCUE</b>	<b>\$6,325.00</b>
<b>LIFE FLIGHT (Res. #II:2013)</b>	<b>\$ 800.00</b>

**Motion** by Dahl McCormick, seconded by John McIntosh, all in favor, to adopt **Fire Protection Contracts for the YEAR 2013 as follows:**

**FIRE PROTECTION CONTRACTS FOR YEAR 2013**

<b>PIERREPONT VOLUNTEER FIRE DEPARTMENT, INC.</b>	<b>\$73,145.00</b>
<b>HANNAWA FALLS VOLUNTEER FIRE DEPARTMENT, INC.</b>	<b>\$73,145.00</b>

**Motion** by Dahl McCormick, seconded by John McIntosh, all in favor, to adopt other contracts for the **YEAR 2013** as follows:

<b>SLC COMMUNITY DEVELOPMENT PROGRAM, INC.</b>	<b>\$5,000.00</b>
<b>NORTH SHORE SOLUTIONS (FOR WEBSITE)</b>	<b>\$ 455.00</b>
<b>ZACHARY RISK MANAGEMENT</b>	<b>\$1,800.00</b>

**Contracts were signed by Supervisor Thomas Latimer and Town Board Members.**

**Motion** by Roger Murray, seconded by Neil Thomas, all in favor, to adjourn.

Adjournment Time: 7:51 PM.

Respectfully Submitted,  
Melanie J. Thomas  
Town Clerk